

Webcam & Wireless Mouse Quick Reference Guide

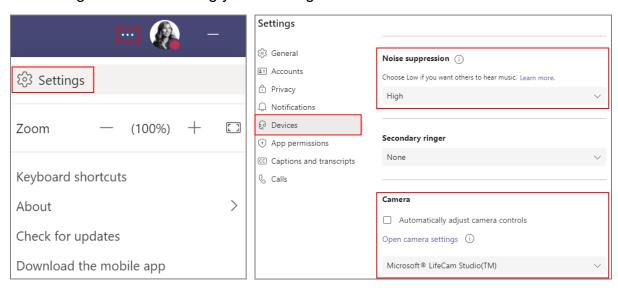


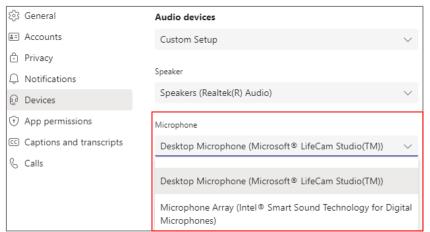
Microsoft LifeCam Studio Webcam

Each individual workspace/monitor will be pre-installed with the Microsoft LifeCam Studio Webcam/Microphone.

Review the notes below to utilize your webcam during a Teams meeting:

- Before joining a Teams meeting, review the Device Settings located in three dot icon.
- Once the Settings screen opens, select the "Devices" button and the available video and audio selections will appear.
 - To utilize the Microsoft LifeCam Studio webcam, ensure it is selected as your camera option.
 - It is **recommended** to use your connected Bluetooth/wired headset or the "Microsoft LifeCam Studio" option as the microphone selection for Teams meetings.
 - It is also recommended to set the "Noise Suppression" setting as High to mitigate any background noise during your meetings.









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Logitech MX Anywhere 3 Wireless Mouse

Each assigned workspace will be provided with a new Logitech MX Anywhere 3 wireless mouse.

The features of the wireless mouse are listed below:

- Comfort: Low-profile design contoured for your hand, with ultra-soft silicon side grips
- Track on virtually any surface: Work seamlessly anywhere
- Stay powered up to 70 days on a full charge and get 3 hours of use from a 1-minute quick charge via the wired USB charging cable



Follow the steps below to set-up your wireless mouse:

To set-up your mouse via Bluetooth:

- 1. Select the Windows icon, then select Settings.
- 2. Select Devices, then Bluetooth in the left pane.
- 3. In the list of Bluetooth devices, select the Logitech device you want to connect to and select Pair. Follow the onscreen instructions to finish pairing.

To set-up your mouse with the wireless USB receiver:

 Plug the receiver into a USB port on your monitor, computer, or docking station and start using your mouse.